



VETERANS ASSISTANCE COMMISSION of Macoupin County, Illinois

AGENDA — BOARD OF COMMISSIONERS

Regular Meeting — Wednesday, September 9, 2026 · 6:00 p.m. (1800)
VFW Post 1104, Carlinville, Illinois

Posted in compliance with the Illinois Open Meetings Act (5 ILCS 120). Agenda and notice posted at the Commission office, 570 N. Broad Street, Carlinville; at the meeting location; and at macvac.org. This meeting was moved from September 16 to September 9, 2026 by action of the Board on July 8, 2026. Subject to the Superintendent's final approval.

1. Call to Order and Pledge of Allegiance
2. Roll Call and Establishment of Quorum
 - Quorum required: six of eleven Commissioners. Seat delegates and alternates; posts without a 2026 delegate designation on file may complete the form at the meeting.
3. Approval of Minutes
 - Minutes of the July 8, 2026 regular meeting. Motion to approve as presented or as corrected.
4. Superintendent's Report
 - Financial report — receipt of the Commission's first FY2025-26 County levy disbursement; FY2025-26 expenditures to date by cost center; completion of the FY2025-26 register reconciliation; revenue posting correction in progress.
 - Claims and service activity — Veterans entered in the Veterans Benefit System since July 8; claims decided and awards received; VBMS and VA records access status.
 - Employee benefits — placement of employee health and dental coverage; County position on IMRF, payroll and health care; statutory participation requirements under 40 ILCS 5/7.
 - Energy Transition Community Grant, Round 3 — award of \$379,114.40; State grant manager assigned; budget revision requested by DCEO.
 - IACVAC Annual Training Conference, September 14–18, East Peoria — attendance of accredited staff for VA accreditation continuing education.
 - Fee-charging claims assistance in Macoupin County — report on information received and referral options.
 - Website — U.S. Flag Status added to macvac.org; accessibility status; correction of the public meeting schedule.

- Legislative update. Motion: report received and placed on file.

5. Old / Unfinished Business

- Records and governance housekeeping — ratify the June 2026 corrections and numbering conventions (MACVAC-LOG-002); confirm Resolutions R-2026-20, R-2026-21 and R-2026-22 for the register.
- Records migration — ratify the July 29, 2026 migration to the MACVAC-Operations and MACVAC-Claims SharePoint sites and the restricted-access determinations.
- 2026 delegate designations — status report; seven designations outstanding under the March 1 deadline of Public Act 102-0732.
- Office lease — status of the three-year extension with the City of Carlinville.
- CPA and payroll services — status of provider review.

6. New Business

- FY2026-27 Budget Proposal — presentation of the proposed budget of \$258,597; Resolution R-2026-____ adopting the FY2026-27 budget request and requesting that the County levy for the Commission at a rate sufficient to fund it, not to exceed .03% of equalized assessed value, under 55 ILCS 5/5-2006 and 330 ILCS 45/9 and 45/10.
- Employee health and dental insurance — Resolution R-2026-____ authorizing the Commission to carry the employer share of employee health and dental coverage pending determination by the County.
- Illinois Municipal Retirement Fund — Resolution R-2026-____ directing the Superintendent to obtain a written participation determination from IMRF under 40 ILCS 5/7-132 and 7-137 and to request enrollment of qualifying positions.
- MACVAC-GOV-006, Identity Protection and Social Security Number Handling Policy — adoption by Resolution R-2026-____ (required by 5 ILCS 179/35(a)).
- MACVAC-FIN-003, Fidelity Bond and Surety Policy — adoption by Resolution R-2026-24.
- Gulf War undiagnosed illness outreach — authorize outreach expenditure ahead of the December 31, 2026 manifestation deadline at 38 C.F.R. 3.317(a)(1)(i).
- Veteran outreach rosters received from the VA Records Management Center — authorized use under 38 U.S.C. § 5701(f), handling and custody, and how the member posts may be supported in reaching those Veterans.
- 2027 calendars — authorize the order of Commission calendars for distribution to Veterans and member posts.
- Any other policies or resolutions requiring Board action.

7. Community Outreach

- Friday, September 11, 2026 — Patriot Day and the 25th anniversary of the September 11, 2001 attacks. Commission Color Guard at the Carlinville Lions Club Carnival; moment of remembrance for the 2,977 lives lost and for those who served in the wars that followed.

- Saturday, September 12, 2026 — Commission outreach table at the Carlinville Area Hospital Health Fair.
 - Post-led outreach opportunities; Gulf War-era Veteran identification through the member posts.
- 8. Announcements**
- Rotating meeting schedule — next regular meeting Tuesday, November 10, 2026, 6:00 p.m., Mount Olive (VFW Post 5790, 21294 Route 138); upcoming ceremonies and events; correspondence.
- 9. Public Comment (per MACVAC-GOV-005, Public Comment Policy; 5 ILCS 120/2.06(g))**
- 10. Executive Session, if needed**
- Personnel matters as permitted under 5 ILCS 120/2(c)(1), if required.
- 11. Adjournment**

Carry-forward items tracked for the Board: finalize job descriptions (adopt by resolution); Claims Production SOP and claims tracking; IDHS ABE Community-Partner registration; Financial Assistance Policy corrections at annual review (route through the County State's Attorney); intake-packet authorization form pending State's Attorney review.

Prepared by ATLAS for the Office of the Superintendent. Robert "Bobby" Scott, Superintendent & VSO · (217) 854-5249 · macvac@macvac.org